



Form CPF D 103 : Appointment of Depository Bank Office of Campaign and Political Finance

File with: Director

Office of Campaign and Political Finance

One Ashburton Place

Boston, MA 02108

(617) 727-8352

CPF ID# _____

For office use

Please print or type all information, except signatures.

Full Name of Candidate

Office Sought/District

Residential Address

Tel. No. (optional)

Name of Committee

Name of Committee Treasurer

Mailing Address

Tel. No. (optional)

Financial

Institution: _____

Address: _____

Financial Institution Address

Street

City or Town

Zip

I certify that the above named financial institution has been designated by me as the depository for campaign funds, and I authorize said financial institution to submit to the Director, Office of Campaign and Political Finance, the reports required by M.G.L. c. 55.

Signed under the penalties of perjury: _____

Signed under the penalties of perjury: _____

Candidate signature

Date

Committee treasurer signature

Date

ACKNOWLEDGMENT BY FINANCIAL INSTITUTION

The undersigned financial institution is authorized to transact business and has its main office or a branch office, in Massachusetts. The financial institution hereby acknowledges that it has been designated as the depository for campaign funds of the above candidate and/or committee and agrees to file campaign finance reports with OCPF as prescribed by M.G.L. c. 55 until such time as OCPF notifies the financial institution that the account may be closed.

Name of Financial Institution: _____

Authorized by: _____

Print Name of Financial Institution Cashier or Financial Institution Treasurer

Telephone no. _____

Signature of Financial Institution Cashier or Financial Institution Treasurer

Date

ACCOUNT(S) OPENED:

FOR CANDIDATE *

FOR COMMITTEE

Date account opened

Date account opened

* If none, candidate should file D 104 (attached).

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INSTRUCTIONS FOR COMPLETING FORM CPF D 103

Candidates for nomination or election to statewide offices, to the governor's council, to county offices, and to candidates running citywide, except school committee, in cities with a population of over 100,000 are required to designate, on Form CPF D 103, an authorized financial institution (hereinafter bank) as a depository for campaign funds of the candidate and/or the candidate's committee. The designation of the depository bank must be made on the day the individual becomes a candidate for one of the offices specified above. (See below for the definition of candidate.) The designation of a depository bank must be made by the candidate (and committee) even if no account is opened and no financial activity is planned. If a committee is organized on behalf of a candidate, the treasurer must designate a depository on the day the committee is organized.

Form CPF D 103, Appointment of Depository Bank (this form), must be filed by every candidate and committee, if any, with OCPF no later than the third business day following such appointment. An initial campaign finance report, Form D 102, must also be filed with OCPF within three days. The cashier or treasurer of the financial institution must sign the acknowledgment of the depository bank printed at the bottom of the form.

CANDIDATE WHO HAS A COMMITTEE

Complete all information requested on this form. Both the candidate and treasurer must sign the form. A candidate who does not plan to receive contributions, make expenditures or incur liabilities independent of the committee is not required to open a separate account for the candidate to make contributions and expenditures on his/her own behalf. In this case, the candidate should also complete Form CPF D 104 (attached).

CANDIDATE WHO DOES NOT HAVE A COMMITTEE

Complete all information, other than the committee information, on this form. A candidate who does not plan to receive contributions, make expenditures or incur liabilities does not have to open a depository bank account. In this case, the candidate should complete Form CPF D 104 (attached).

NOTE TO BANK

The bank cashier or treasurer's signature acknowledges notice of the candidate and/or committee's appointment of the bank as a depository for campaign funds. If an account is opened, the bank should indicate the date the account was opened and will be subject to the reporting provisions of M.G.L. c. 55, s.19 from that date.

For further information, please contact the Office of Campaign and Political Finance.

DEFINITION OF "CANDIDATE" M.G.L. c.55, s.1

For the purpose of this chapter, unless a different meaning clearly appears from the context, the following words shall have the following meanings:

"Candidate", any individual who seeks nomination or election to public office, whether or not such individual is nominated or elected. For the purpose of this chapter, an individual shall be deemed to be seeking nomination or election to such office if he has (1) received a contribution or made an expenditure, or has given his consent for any other person or committee to receive a contribution or make an expenditure, for the purpose of influencing his nomination or election to such office, whether or not the specific public office for which he will seek nomination or election is known at the time the contribution is received or the expenditure is made, or (2) taken the action necessary under the laws of the commonwealth to qualify himself for nomination or election to such office, or, if said individual holds elective public office, whether elected or appointed to such office, and he has (3) received any money or anything of value, or made any disbursement resulting from any purchases, made from said individual, or a committee, or from a person acting on behalf of said individual or committee, whether through the device of tickets, advertisements or otherwise, for any fund-raising activity, including a testimonial, regardless of the purpose of said activity, held on behalf of said individual at any time while he holds said public office.

**Form CPF D 104 : Statement Of A Candidate Who Has Not
Opened A Candidate Only* Account In The Designated Depository Financial Institution
Office of Campaign and Political Finance**

File with: Director

Office of Campaign and Political Finance
One Ashburton Place
Boston, MA 02108
(617) 727-8352

CPF ID# _____

For office use

Please print or type all information, except signatures.

Candidate Name: _____
Residential Address: _____
Office Sought/District: _____
Name of Financial Institution: _____

CHECK PART A OR PART B

PART A

☐ All campaign finances will be handled by my committee.

Name of political committee

PART B

☐ I do not have a political committee.

I have not opened a candidate only bank account for campaign funds because I do not intend to accept contributions, make expenditures or incur liabilities.

I submit the following as my permanent campaign report for all bank reporting periods provided for in Chapter 55, Massachusetts General Laws.

1. Ending balance from previous report	Zero
2. Total receipts for reporting period	Zero
3. Subtotal	Zero
4. Total expenditures for reporting period	Zero
5. Ending Balance	Zero

If after filing this statement I decide to open an account in the bank I have designated for my campaign funds, I will immediately notify the Director, giving the date such account was opened. Until such notice is on file with the Director, I certify that the above Zero report will be in effect for each reporting period required by Chapter 55 of the Massachusetts General Laws.

Signed under the penalties of perjury:

Candidate signature

* Candidates with committees usually open one depository account in the committee's name. If this is the case, the candidate should complete this form.

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